

## **LIPS committee meeting**

Friday 2 October 2009 at Port Douglas (Java Blue)

### ***Apologies:***

Alex Mateer  
Andrew Petrack

### ***Present:***

Qamar Schuyler (Pres)  
Jan Buchanan (Vice-Pres)  
Nicole Szalek (Treas)  
Julia Hazel (Sec)  
Danny Vos  
Valda Reynolds

Chair: Qamar

Start: 7:40, end 08:25

The meeting was followed by additional discussion by those who could stay a bit longer.

### **Present and future committee meetings**

Main objective of this meeting is an informal discussion between members of the new committee. This meeting will be complemented by another informal meeting planned for Wed Oct 7 at 3:30PM

Discussed difficulty of finding meeting times that suit the whole committee, noted the need to accept that not everyone will be able to attend every committee meeting.

Provisionally aim to hold a monthly committee meeting at 7:30 AM in Port Douglas. Day of the week for meetings remains undecided.

Valda cannot do Tuesday mornings

We do not know what days/times might be possible for Alex and Andrew –Julia to ask them.

Confirmed that email is our primary method of communication outside of meetings. All present at today's meeting said phone communication is acceptable when there is a need to contact someone quickly and provided their phone numbers for Julia to email to comm members. Julia will ask Alex and Andrew whether they want to provide their numbers.

### **Committee responsibilities and expected absences from Port Douglas**

Qamar will circulate to all comm members a document created previously about committee roles and time frames for responding to emails about committee matters

No formal motions were considered in this meeting.

Julia needs a copy of LIPS constitution to check quorum and other requirements for formal resolutions in future. Valda had found constitution in LIPS papers stored at Craiglie (Bernie's loft) and she will check next time she goes there.

Jan will be away from end Nov to end Feb 2010 and we need to consider who will take on VP role in her absence

Danny will be away Oct 21-28 and Nov14-22

Qamar will be away Oct 24 to mid/end Nov

Nicole will be away Dec 16 to Jan 25

Julia will be away intermittently but will continue secretarial duties by email

### **LIPS public talks**

Valda offered to take responsibility for arranging public talks as raised in general discussion after AGM. Thank you Valda! Provisionally we could aim to conduct public talks approx quarterly. The first talk might be in early Nov although lead time rather short. Doon McColl (GBRMPA, Cairns) might be able to help with arranging talks if it ties in with her community liaison role. Julia to forward Doon's contact info to Valda plus example of a community presentation at Mission Beach that Doon is supporting. Thanks to Alex for sending this info to Julia.

### **Topics for future discussion**

Topics listed below were raised but meeting time was insufficient for thorough discussion.

Setting priorities for LIPS goals for next 12 months because we don't have enough time and people to do everything concurrently.

Long-term island management

Strengthening LIPS management committee

Individual members might help with some tasks, one person had offered help with grant-writing.

Continuing sub-committee for museum/history display – Valda will contact Steve E when he returns, with a view to progressing with proposal for display in lighthouse.

Continuing sub-committee for turtle matters – Through friends Qamar has over the past year sought leads for contacting indigenous community members but no success as yet. She will seek info about a possible GBRMPA meeting with indigenous elders regarding turtle hunting. Subsequent to the committee meeting Qamar and Julia discussed the complexity of turtle monitoring that has been proposed by the sub-comm.

Coastcare walk (series of signs around Port Douglas) - Alex has liaised with LIPS volunteers who plan to do maintenance and apply protective coating soon. Julia noted with concern that someone had attached prominent additions to two of the Coastcare signs (unknown if others also). The additions appear to represent Chris D's website and Julia will write\* to Chris to ask whether he was involved with these additions.

Secretarial addition: Subsequent to this meeting Alex requested Julia to hold off on contacting Chris. This matter to be discussed at next comm meeting.

Possibility of LIPS employing a project officer (part time)

Qamar would like to create a membership database external to gmail, insufficient time for this at present.

We need to discuss if/when another round of caretaker training could be offered.

Many vols were trained early this year so there may not be any urgent requirement for additional caretaker vols. However, for people who joined after the last training round

it is disappointing if there is a very long wait for any opportunity for formal training.  
We need to clarify this matter for new members.

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